

Fresno County Law Library  
1100 Van Ness Ave., Room 600 \* Fresno, CA 93721  
Phone (559) 237-2227 Fax: (559) 442-4960

## AUTHORIZATION AGREEMENT

Fresno County Law Library allows an authorized borrower to designate an employee to borrow library materials on his/her behalf. The policy requires a letter of authorization signed by the attorney stating the names of those who may retrieve books. The authorization is good for one year and automatically expires on September 30<sup>th</sup>.

This form may be used in lieu of a letter. It is your responsibility to notify us if you want a designee dropped from your authorization list.

I, \_\_\_\_\_, Bar No. \_\_\_\_\_  
authorizes the following person(s) to check out library material on my library account. I understand it is my responsibility as the borrower to renew or return the items to the library when due or upon the demand of the librarian. I also understand that I am responsible for any damages that may occur to library material while checked out in my name. By signing this agreement, I accept full responsibility and agree to pay for any and all fines incurred.

\_\_\_\_\_  
Employee Name

\_\_\_\_\_  
Employee Name

\_\_\_\_\_  
Employee Name

\_\_\_\_\_  
Employee Name

\_\_\_\_\_  
Attorney Name (print)

\_\_\_\_\_  
Attorney signature

\_\_\_\_\_  
Address

\_\_\_\_\_  
Date

\_\_\_\_\_  
City/Zip Code

\_\_\_\_\_  
\* Email

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
\* (By providing your email, you agree to receive library notices electronically.)